



Monastery NS Parent/Guardian Guidelines for Collection of Books January 11th 2021

- You may collect your son(s) books/copies/etc on **Monday January 11th from outside our school building at designated collection points between 9.30am and 12.30pm.**
- **Please exercise common sense and adhere to STRICT SOCIAL DISTANCING in our school grounds. Face masks are now mandatory on the school grounds.**
- **If at all possible and in the interest of everyone's health and safety, we strongly advise you to collect your children's books on your own without your children.**
- Park outside the school and enter via the front kissing gates or the back gates.
- **No access will be granted to the school building under any circumstances (with the exception of Junior Infants parents who will pass through the double doors in order to gain access to the junior yard where their book distribution point is located).**
- The pack of books etc will be in a plastic bag with your child's name on the front and will have been packed by teachers in the school building in strict compliance with Government Covid-19 precautions. You may also collect book packs for other parents who are unable to attend.
- Teachers will not be available to discuss school matters. If there are any issues, please ask the relevant teacher to make contact with you by phone.
- **Stand back from the table at the traffic cone until the teacher places the books down and allow the teacher to step back before approaching the table.**
- **Please ensure you maintain a distance of at least 2 metres from all other people when queuing to collect your son's books.**
- If there is another parent/guardian/someone collecting books at the desk, please wait until they have moved off before approaching.
- **Once you have collected your books please exit the school grounds immediately.**

Please read the following information carefully regarding the locations of each teacher's distribution point. Tables will be used to block outside doors / distribution points.

- Ms. McCreanor's Junior Infants' books will be distributed from her external door leading onto the junior yard.
- Ms. McCabe's Junior Infants' books will be distributed from her external door leading onto the junior yard.
- Ms. Maguire's Senior Infants' books will be distributed from her external door facing the school field.
- Ms. McGuinness' 1st class books will be distributed from her external door facing onto the senior yard.

- Ms. O'Reilly's 2nd class books will be distributed from her class entry/exit doors at the gym. (*Double glass doors facing down towards the back gate*)
- Ms. Cusack's 3rd class books will be distributed from her external door facing onto the senior yard.
- Mrs. Browne's 4th class books will be distributed from her class entry/exit door beside the library.
- Mrs. Mark's 4th class books will be distributed from the emergency outside exit door in the Gym (*facing the Polytunnel*).
- Mrs. Henry Keane/Master McCoy's 5th class books will be distributed from their class entry/exit door (The "*old*" entrance to the school. When entering through the school gates from the main road, continue around to the left beside the water butt).
- Mrs. Coleman's 6th class books will be collected from her external door facing onto the senior yard.